

SBVC Program Review

11/3/17
9:00 a.m. – 11:00 a.m.
B 118

MINUTES

Members:	Laura Cross	X	Kenny Melancon	X	X = Present A = Absent
	Rochelle Fender	X	Debbie Orozco	A	
	Paula Ferri-Milligan	X	Stacy Meyer	X	
	Christie Gabriel	X	Sandra Moore	X	
	Todd Heibel	A	Johnny Roberts	X	
	Timothy Hosford	X	David Smith	X	
	Robert Jenkins	A	Mary Smith	A	
	Carol Jones	X	Nori Sogomonian	X	
	Judith Joshua	X	Anna Tolstova	X	
	Joel Lamore	X	Abena Wahab	X	
	Leonard Lopez	X	Patti Wall	X	
	Michael Mayne	A	Kathryn Weiss		

TOPIC	DISCUSSION	FURTHER ACTION																												
Pre-Ranking Discussion	<p>K. Melancon suggested that EMPs should reflect what is in department needs documents. Example, “Equipment Update” in EMP should be more specific. Needs documents were weak this year-- missing information. Strengthen language in document instructions to link the two and be very specific in needs document.</p> <p>A motion was made by J. Lamore that in the case of a tie, the committee will vote on the two, with #1 being ranked first and #2 being ranked immediately after that rather than revisiting #2 in the overall rankings. S. Meyer seconded. Motion passed with one abstention.</p> <p>The committee discussed the use of proxies during the ranking. The concern arose that proxies might vote his/her choice rather than represent the absentee. No motion was made; this needs to be discussed for next year’s rankings.</p>																													
Faculty Rankings	<p>The committee voted the following for faculty needs:</p> <table border="0" style="width: 100%;"> <tr> <td>APPLIED TECH</td> <td>Welding</td> <td>4</td> <td></td> </tr> <tr> <td>ARTS & HUMANITIES</td> <td>English – 1</td> <td></td> <td>10</td> </tr> <tr> <td>MATH/BUSINESS/CT</td> <td>Tutorial Ctr. Coordinator</td> <td>9</td> <td></td> </tr> <tr> <td>SCIENCE</td> <td>Pharmacy Tech</td> <td></td> <td>12</td> </tr> <tr> <td>SSHDPE</td> <td>Psychology – 1</td> <td></td> <td>5</td> </tr> <tr> <td>STUDENT EQUITY</td> <td>Therapeutic Mental Health Clinician</td> <td></td> <td>10</td> </tr> <tr> <td>APPLIED TECH</td> <td>Welding</td> <td>5</td> <td></td> </tr> </table>	APPLIED TECH	Welding	4		ARTS & HUMANITIES	English – 1		10	MATH/BUSINESS/CT	Tutorial Ctr. Coordinator	9		SCIENCE	Pharmacy Tech		12	SSHDPE	Psychology – 1		5	STUDENT EQUITY	Therapeutic Mental Health Clinician		10	APPLIED TECH	Welding	5		
APPLIED TECH	Welding	4																												
ARTS & HUMANITIES	English – 1		10																											
MATH/BUSINESS/CT	Tutorial Ctr. Coordinator	9																												
SCIENCE	Pharmacy Tech		12																											
SSHDPE	Psychology – 1		5																											
STUDENT EQUITY	Therapeutic Mental Health Clinician		10																											
APPLIED TECH	Welding	5																												

	ARTS & HUMANITIES	English – 1		11
	MATH/BUSINESS/CT	Tutorial Ctr. Coordinator	9	
	SCIENCE	Biology		10
	SSHDPE	Psychology – 1		6
	STUDENT EQUITY	Therapeutic Mental Health Clinician		9
	APPLIED TECH	Welding	5	
	ARTS & HUMANITIES	Art		7
	MATH/BUSINESS/CT	Tutorial Ctr. Coordinator		12
	SCIENCE	Biology		7
	SSHDPE	Psychology – 1		7
	STUDENT EQUITY	Therapeutic Mental Health Clinician		11
	APPLIED TECH	Welding	7	
	ARTS & HUMANITIES	Art		7
	SCIENCE	Biology		12
	SSHDPE	Psychology – 1		8
	STUDENT EQUITY	Therapeutic Mental Health Clinician		11
	APPLIED TECH	Welding	7	
	ARTS & HUMANITIES	Art		10
	SCIENCE	Physics		8
	SSHDPE	Psychology – 1		8
	STUDENT EQUITY	Therapeutic Mental Health Clinician		15
	APPLIED TECH	Welding	9	
	ARTS & HUMANITIES	Art		11
	SCIENCE	Physics		10
	SSHDPE	Psychology – 1		9
	STUDENT EQUITY	DSP&S Counselor		9
	APPLIED TECH	Welding	8	
	ARTS & HUMANITIES	Communication Studies		3
	SCIENCE	Physics		13
	SSHDPE	Psychology – 1		11
	STUDENT EQUITY	DSP&S Counselor		10
	SSHDPE	Psychology – 1		11
				10
	APPLIED TECH	Welding		11
	ARTS & HUMANITIES	Communication Studies		5
	SCIENCE	Nursing Skills Lab		9
	STUDENT EQUITY	DSP&S Counselor		10
	APPLIED TECH	Aeronautics		6
	ARTS & HUMANITIES	Communication Studies		9
	SCIENCE	Nursing - Skills Lab		12
	SSHDPE	Child Development – 1		10
	STUDENT EQUITY	DSP&S Counselor		14
	APPLIED TECH	Aeronautics		7
	ARTS & HUMANITIES	Communication Studies		9
	SCIENCE	Nursing - Skills Lab		14
	SSHDPE	Child Development – 1		11
	STUDENT EQUITY	Nurse Practitioner		6
	APPLIED TECH	Aeronautics		9
	SSHDPE	Child Development – 1		11
	ARTS & HUMANITIES	Communication Studies		11
	SCIENCE	Nursing Mental Health		10
	STUDENT EQUITY	Nurse Practitioner		5

APPLIED TECH	Aeronautics	9	
ARTS & HUMANITIES	Modern Language ASL	9	
SCIENCE	Nursing Mental Health	11	
SSHDPE	History	10	
STUDENT EQUITY	Nurse Practitioner	8	
APPLIED TECH	Aeronautics	6	
ARTS & HUMANITIES	Modern Language ASL	13	11
SSHDPE	History	13	6
SCIENCE	Chemistry – 1	9	
STUDENT EQUITY	Nurse Practitioner	5	
APPLIED TECH	Aeronautics	11	
ARTS & HUMANITIES	English - 2	6	
SCIENCE	Chemistry – 1	12	
SSHDPE	Child Development – 2	10	
STUDENT EQUITY	Nurse Practitioner	9	
SSHDPE	Child Development – 2	11	9
APPLIED TECH	Aeronautics	11	8
ARTS & HUMANITIES	English - 2	8	
SCIENCE	Nursing Peds/Med Surg	7	
STUDENT EQUITY	Nurse Practitioner	7	
APPLIED TECH	Culinary Arts 1	15	
ARTS & HUMANITIES	English - 2	9	
SCIENCE	Nursing Peds/Med Surg	10	
SSHDPE	Psychology - 2	5	
STUDENT EQUITY	Nurse Practitioner	10	
APPLIED TECH	Culinary Arts 2	2	
ARTS & HUMANITIES	English - 2	13	10
SCIENCE	Nursing Peds/Med Surg	13	7
SSHDPE	Psychology - 2	10	
STUDENT EQUITY	Nurse Practitioner	11	
APPLIED TECH	Culinary Arts 2	5	
ARTS & HUMANITIES	English - 3	9	
SCIENCE	Chemistry	12	
SSHDPE	Psychology - 2	11	
STUDENT EQUITY	Nurse Practitioner	10	
APPLIED TECH	Culinary Arts 2	0	
ARTS & HUMANITIES	English - 3	6	
SSHDPE	Psychology - 2	15	
STUDENT EQUITY	Nurse Practitioner	9	
APPLIED TECH	Culinary Arts 2	4	
ARTS & HUMANITIES	English - 3	10	
SSHDPE	Psychology – 3	6	
STUDENT EQUITY	Nurse Practitioner	13	
APPLIED TECH	Culinary Arts 2	7	
ARTS & HUMANITIES	English - 3	11	
SSHDPE	Psychology – 3	4	
STUDENT EQUITY	Librarian	10	
STUDENT EQUITY	Librarian	10	11

	APPLIED TECH Culinary Arts 2 10 6 ARTS & HUMANITIES Theatre Arts 7 SSHDPE Psychology – 3 7 ARTS & HUMANITIES Theatre Arts 9 SSHDPE Psychology – 3 8 SSHDPE Psychology – 3 8 SSHDPE Athletics/Baseball coach	
Equipment Rankings	The committee voted the following for equipment needs: ADMIN SVCS Utility Carts 0 APPLIED TECH AutoTech/Torque Certification Kit 12 ARTS & HUMANITIES Art/Pottery Wheels 5 SCIENCE Biology/Microscopes 14 SSHDPE KIN/Accessible Cable Cross Machine 8 STUDENT EQUITY Library/Seating 7 ADMIN SVCS Utility Carts 2 APPLIED TECH AUTO-TECH/Torque Certificatio Kit 12 ARTS & HUMANITIES ART/Pottery Wheels 8 SCIENCE CHEM/GC Instruments 6 SSHDPE KIN/Accessible Cable Cross Machine 7 STUDENT EQUITY LIB/Seating 10 ADMIN SVCS Utility Carts 1 APPLIED TECH AUTO-TECH/Aero-Magneto Tester 8 ARTS & HUMANITIES ART/Pottery Wheels 13 SCIENCE CHEM/GC Instruments 7 SSHDPE KIN/Accessible Cable Cross Machine 8 STUDENT EQUITY LIB/Seating 10 ADMIN SVCS Utility Carts 2 APPLIED TECH AUTO-TECH/Aero-Magneto Tester 11 ARTS & HUMANITIES THEATRE/Portable Mirrors 9 SCIENCE CHEM/GC Instruments 9 SSHDPE KIN/Accessible Cable Cross Machine 7 STUDENT EQUITY LIB/Seating 12 ADMIN SVCS Utility Carts 0 APPLIED TECH AUTO-TECH/Aero-Magneto Tester 15 9 SCIENCE CHEM/GC Instruments 15 8 ARTS & HUMANITIES THEATRE/Portable Mirrors 12 SSHDPE KIN/Accessible Cable Cross Machine 6 ADMIN SVCS Utility Carts 0 APPLIED TECH WELD/GMAW-FCAW 12 ARTS & HUMANITIES THEATRE/Portable Mirrors 14 SCIENCE BIO/EKG Machine 11 SSHDPE KIN/Accessible Cable Cross Machine 8 ADMIN SVCS Utility Carts 0 APPLIED TECH WELD/GMAW-FCAW 12 ARTS & HUMANITIES THEATRE/Furnace 10 SCIENCE GEO-Ocean 14 SSHDPE KIN/Accessible Cable Cross Machine 9	

	ADMIN SVCS	Utility Carts		0	
	SSHDPE	KIN/Accessible Cable Cross Machine		12	9
	APPLIED TECH	WELD/GMAW-FCAW		12	5
	ARTS & HUMANITIES	ART/Furnace		12	3
	SCIENCE	BIO/Spectrophotometers	11		
	ADMIN SVCS	Utility Carts		1	
	APPLIED TECH	AUTO-COL/MIG-TIG Machine		13	
	ARTS & HUMANITIES	ART/Clay Mixer		9	
	SCIENCE	BIO/Spectrophotometers	8		
	ADMIN SVCS	Utility Carts		0	
	APPLIED TECH	Machinist Tech/Tool Accessories	8		
	ARTS & HUMANITIES	ART/Clay Mixer		12	
	SCIENCE	BIO/Spectrophotometers		14	
	ADMIN SVCS	Utility Carts		1	
	APPLIED TECH	Machinist Tech/Tool Accessories	11		
	ARTS & HUMANITIES	ART/Clay Mixer		13	
	SCIENCE	BIO/Precision Balance		7	
	ADMIN SVCS	Utility Carts		1	
	APPLIED TECH	Machinist Tech/Tool Accessories	12		
	ARTS & HUMANITIES	THEATRE/Rolling Whiteboard		7	
	SCIENCE	BIO/Precision Balance		14	
	ADMIN SVCS	Utility Carts		1	
	APPLIED TECH	MACH TECH/Tool Accessories		11	
	ARTS & HUMANITIES	THEATRE/Rolling Whiteboard		8	
	SCIENCE	BIO/Minus 80 Freezer		13	
	ADMIN SVCS	Utility Carts		1	
	APPLIED TECH	MACH TECH/Tool Accessories		11	
	ARTS & HUMANITIES	THEATRE/Rolling Whiteboard		8	
	SCIENCE	BIO/Spirometers		12	
	ADMIN SVCS	Utility Carts		1	
	APPLIED TECH	MACH TECH/Tool Accessories		9	
	ARTS & HUMANITIES	THEATRE/Rolling Whiteboard		9	
	SCIENCE	BIO/Micropipettes		11	
	ADMIN SVCS	Utility Carts		1	
	APPLIED TECH	MACH TECH/Tool Accessories		14	
	ARTS & HUMANITIES	THEATRE/Rolling Whiteboard		10	
	SCIENCE	CHEM/Spectrophotometers		5	
	ADMIN SVCS	Utility Carts		3	
	APPLIED TECH	AUTO TECH/Tire Mount & Balancer		11	
	ARTS & HUMANITIES	THEATRE/Rolling Whiteboard	12		
	SCIENCE	CHEM/Spectrophotometers		4	
	ADMIN SVCS	Utility Carts		0	
	APPLIED TECH	AUTO TECH/Tire Mount & Balancer		5	
	SCIENCE	CHEM/Spectrophotometers		12	
	ADMIN SVCS	Utility Carts		1	
	APPLIED TECH	AUTO TECH/Tire Mount & Balancer		10	
	SCIENCE	BIO/Models		6	

	ADMIN SVCS Utility Carts 2 APPLIED TECH AUTO TECH/Cleaning Parts 5 SCIENCE BIO/Models 10	
	ADMIN SVCS Utility Carts 3 APPLIED TECH AUTO TECH/Cleaning Parts 7 11 SCIENCE BIO/Mini-Fridge 7 6	
	ADMIN SVCS Utility Carts 3 APPLIED TECH AUTO TECH/Meter Cert Kit 4 SCIENCE CHEM/Rolling Whiteboards 10	
	ADMIN SVCS Utility Carts 6 APPLIED TECH AUTO TECH/Meter Cert Kit 10	
	APPLIED TECH AUTO TECH/Scan Tools 11 ADMIN SVCS Utility Carts 4 ADMIN SVCS Proximity Access ADMIN SVCS Sewer Jetter ADMIN SVCS Riding Lawn Tractor ADMIN SVCS Arc Welder	
Late Submissions	<p>The committee discussed how to deal with late submissions. Will they be accepted? The hard deadline was noon on October 23. J. Lamore motioned that only documents that were submitted on time be prioritized and the late documents added at the bottom in the order they were received. L. Lopez seconded. Motion passed with 11 in favor, 2 opposed, and 1 abstention.</p> <p>P. Ferri-Milligan will bring back a list of faculty and equipment requests that were late for reranking. Concern was expressed that this reprioritization goes against the charge of the committee to prioritize campus needs.</p> <p>P. Ferri-Milligan will let the committee know of the late requests before ranking of classified and budget begins.</p> <p>Committee discussed the need to stress to departments/programs to get their documents in on time.</p>	
Campus Technology	<p>J. Lamore motioned that the ranking for Campus Technology be accepted the way it was ranked and let them know that next year they need to come in a combined division document. Seconded by D. Smith. Motion passed with 11 in favor, 1 opposed, and 2 abstentions.</p>	
Next Meeting	Friday, December 1, 2017, 9-11 a.m. in B-118	
Adjournment	Meeting adjourned at 11:01 a.m.	